

JERSEY SHORE AREA SCHOOL DISTRICT

Board of Education - Regular Meeting  
Minutes of June 27, 2005

**Item A - Call to Order:**

Mr. Michael Welch, President, called the meeting to order at 7:29 p.m.

**Item B - Roll Call:**

Members Present: Mrs. Lori Brooks, Mr. Wayne Miller, Mr. Ted Fanning,  
Mrs. Nancy Petrosky, Mrs. Carol Schurer, Mrs. Denise Smith, Mr. Andrew Uhl and  
Mr. Richard Emery, Superintendent

Members Absent: Mr. Bruce Hockenberry

Others Present: Mr. J. David Smith, Solicitor and Mrs. Adrienne Craig, Board Secretary

**Item C - Pledge of Allegiance:** Conducted

**Item D - Minutes:** None

**Item E - Treasurer's Report:**

A motion was made by Wayne Miller and seconded by Denise Smith to approve the  
Treasurer's Report for May 2005. *(Attachment)*

The vote was a unanimous Yes. Motion carried.

**Item F - Approval of the Bills:**

A motion was made by Denise Smith and seconded by Wayne Miller to approve the bills  
as follows:

*(Attachment)*

General Fund Manual Checks	\$80,131.21
General Fund Computer Checks	321,037.94
General Fund Wire Transfers	1,406,867.59
Activity Fund Checks	16,092.04
Athletic Fund Checks	15,707.07
Athletic Fund Wire Transfers	30,972.14
Food Service Fund Checks	71,058.03
Food Service Fund Wire Transfers	40,674.96
Payroll Fund Checks	134,989.04
Payroll Fund Wire Transfers	<u>736,032.39</u>
	<u>\$2,853,562.41</u>

The vote was a unanimous Yes. Motion carried.

**Item G - Communication:** None

**Item H - President's Report:**

Various athletic awards were presented in addition to a banner presented to the District by the Middle/High School PTO.

**Item I - Intermediate Unit Report:** None

**Item J - Superintendent's Report:** None

**Item K - Courtesy of the Floor:**

The Board accepted Courtesy of the Floor comments from the following persons:

George Shroat	Bob Pryor
John Shireman	Dean Younkin
Dave Hallow	Jay Nilsson
Carol Homler	

**CONSENT A**

**Item L - Personnel:**

A motion was made by Carol Schurer and seconded by Andrew Uhl to approve the following Consent A items:

- Recommend:** the following resignations be accepted:

Angela Volcsko	Emotional Support Jersey Shore Elementary	Effective July 9, 2005
Steve Eck	Varsity Girls Softball Coach	Effective June 7, 2005
Kevin Smith	Varsity Baseball Coach	Effective June 19, 2005
David Murray	Jr. High Head Wrestling Coach	Effective June 16, 2005
Mary Hopple	Head Tennis Coach	Effective May 18, 2005
- Recommend:** that the following be employed, effective June 27, 2005:

Darrin Bischof	Varsity Boys Basketball Coach
Gary Stiner	Varsity Boys and Girls Cross Country Coach
Tim Saar	Auxiliary Staff
- Recommend:** approving the following Volunteer Football Coaches, effective June 27, 2005:

Kenneth Williamson  
Dave Hines
- Recommend:** the following persons be granted tenure:

Angela Haffley  
Ellie Hubbard  
Shawn Weaver  
Angela Volcsko  
Zoraida Wilt

5. Recommend: that the following be recognized for achieving their Master's Degree:  
Susan Grossman                      May 2005  
Cynthia Welsh                         December 2004
6. Recommend: that the Superintendent be approved to employ staff as appropriate, with confirmation at the next available Board meeting.
7. Recommend: the following persons be granted leave without pay.  
Cheryl Bates                              Cheryl Good  
Karen Bomboy                             Julie Heck  
Donna Boyer                                Kathryn Jameson  
Rene Breon                                 Ann Koon  
Tanna Brewer                              Crystal Kutza  
Carolyn Confair                            Kimberly Miller  
Shawn Confair                              Sharon Ramage  
Korinda Englert                            Joyce Williams  
Tina Yost                                     Sharon Zarzyczny
8. Recommend: approving a \$5.00 per pay (\$130.00 per year) co pay for health insurance for all classified staff beginning July 1, 2005.
9. Recommend: approving a one time only extension of the deadline for submission of irrevocable retirement notification to the Board for the incentive retirement program from April 1, 2005 to July 31, 2005 for JSAEA and from June 20, 2005 to July 31, 2005 for secretaries and aides.
10. Recommend: accepting the following retirements:
- | <u>Name</u>      | <u>Years of Service</u> | <u>Effective Date</u> |
|------------------|-------------------------|-----------------------|
| Sandra Moyer     | 41                      | August 5, 2005        |
| Nancy Oakes      | 12                      | July 15, 2005         |
| Doris Lundy      | 12                      | August 12, 2005       |
| Vicki Bower      | 22                      | June 8, 2005          |
| Jolene Carpenter | 8                       | June 8, 2005          |
| Kay Deitrick     | 13                      | June 8, 2005          |
| Janice Lovell    | 22                      | June 8, 2005          |
| Joanne Leonard   | 21                      | June 8, 2005          |
| Nina Simcox      | 27                      | June 29, 2005         |
11. Recommend: approving the following transfers effective July 1, 2005:  
Shelva West                      to 10 month secretary at the Middle School  
Theresa Cummings                to 12 month secretary in Accounts Payable  
Sharon Sechrist                    to 12 month secretary at Jersey Shore Elem.

**Item M - Curriculum and Instruction: None**

**Item N - Buildings and Grounds:**

1. Recommend: approving the purchase of an additional block of 80 hours on our maintenance contract with Johnson Controls.

**Item O - Finance:**

1. Recommend: approval of the following changes in the General Fund Budget for the fiscal year ended June 30, 2005, in accordance with Section 609 of the School Laws of Pa., 1949, as amended. *(Attachment)*
2. Recommend: approval of the following changes in the Athletic Fund Budget for the fiscal year ended June 30, 2005, in accordance with Section 609 of the School Laws of Pa., 1949, as amended. *(Attachment)*
3. Recommend: approving the listing of occupation and per capita tax exonerations for the years and reasons listed. *(Attachment)*
4. Recommend: approving a refund of 2004 Per Capita Tax to Helen E. Myers, Jersey Shore Borough, in the amount of \$9.80. Documentation to warrant this refund is on file in the tax office.
5. Recommend: approving a refund of 2002 and 2003 Occupation and Per Capita Taxes to Jason Confair, Jersey Shore Borough, in the amount of \$363.00. Documentation to warrant refund is on file in the tax office.
6. Recommend: the purchase of a District package insurance policy inland marine and flood which includes general liability, property, automobile, fiber optics, boiler and machinery insurance coverage for a period of July 1, 2005 to July 1, 2006 from PSBA via the R. R. Motter Agency, at a cost of \$67,960.00. (As budgeted)
7. Recommend: purchase of workers' compensation insurance policy which includes coverage from July 1, 2005 to June 30, 2006 from PSBA Insurance Trust via the R.R. Motter Agency, at a cost of \$89,195.00. (As budgeted)
8. Recommend: the purchase of school leaders errors and omissions insurance for the period of July 1, 2005 to July 1, 2006 from PSBA Insurance Trust, via the R.R. Motter Agency, at a cost of 16,088.00. (As budgeted)
9. Recommend: the purchase of 2005-06 interscholastic accident insurance, including catastrophic coverage, from the Peoples' Benefit Life Insurance Company, via the R.R. Motter Agency, at a cost of \$14,059.00. (As budgeted)

10. Recommend: the purchase of District excess liability insurance for the period of July 1, 2005 to July 1, 2006 from the Old Republic Insurance company, via the R.R. Motter Agency, at a cost of \$15,470.00. (As budgeted)
11. Recommend: renewal of the employees' dental insurance program with Delta Dental of Pennsylvania for the period of July 1, 2005 through June 30, 2006 at the following rates:
- |            |                   |
|------------|-------------------|
| Individual | \$19.15 - \$20.35 |
| Family     | \$45.70 - \$51.20 |
| Admin. Fee | \$4.05            |
- (As budgeted)
12. Recommend: authorizing the Business Manager to make any necessary revisions to the General Fund Budget for the fiscal year ended June 30, 2005 at the time the auditors make their final adjustments to the financial records of the District; and further to direct the Business Manager to report said revisions to the Board during the meeting immediately following the completion of the fiscal year audit.
13. Recommend: approving the renewal of the employee health insurance program from July 1, 2005 to June 30, 2006 purchased from Blue Cross/Blue Shield of Northeastern Pennsylvania via the Lycoming County Insurance Consortium.
14. Recommend: that we participate in the CSIU Joint Purchasing Council 2005-06 natural gas bid.
15. Recommend: awarding to Action Machinery, Inc., 2320 Highland Avenue, Bethlehem, PA 17020, the following Industrial Metal Working Equipment: Sharp Model LMV-50 Vertical Mill - \$9,728.00; Sharp Model SG-618 Manual Surface Grinder - \$7,163.00; Clausing/Colchester 13" Geared Head Lathe - \$16,511.00; W. F. Wells Model AC-7 Horizontal Band Saw - \$3,705.00 all funded through a Bond Issue.
16. Recommend: awarding to HAAS Factory Outlet, A division of the Lance Co., 3599 Marshall Lane, Unit B, Bensalem, PA 19020, the following Industrial Metal Working Equipment: HAAS Model TM-1 Tool Room CNC Mill - \$22,701.00 to be funded through a grant.
17. Recommend: approval of a contract with the Central Susquehanna Intermediate Unit to provide the following computer services during the 2005-06 fiscal year.

	<u>Rate</u>	<u>Estimated Annual Cost</u>
Fund Accounting	\$3.72 per student – first 1200 \$1.86 per student above 1200	\$ 7,800
Payroll	\$4.30 per student – first 2,500 \$2.08 per student above 2,500	\$11,800
Tax Collection	\$.20 per taxable – first 50,000 \$.10 per taxable above 50,000	\$ 7,300
Transportation	\$1.50 per student – first 1,200 \$ .75 per student above 1,200	\$ 3,100
Inventory Assets	\$.89 per student – first 2,000 \$.45 per student above 2,000	\$ 2,200
Personnel	\$1.12 per student – first 2,500 \$ .56 per student above 2,500	\$3,100

18. Recommend: purchase of group disability income insurance from PSBA Insurance Trust at monthly cost of \$423.40 via Henry Dunn, Inc. (As budgeted)
19. Recommend: approving participation in the COSTARS Cooperative Purchasing Program through the Commonwealth of PA.

The vote was a unanimous Yes. Motion carried.

### Consent B

A motion was made by Andrew Uhl and seconded by Wayne Miller to approve the following Consent B item:

1. Recommend: that the final budget for 2005-06 be approved in the amount of \$30,155,150 for the General Fund and \$503,823 for the Athletic Fund.

A roll call vote was taken and the results were 7-Yes and 1-No. The vote was as follows:

Lori Brooks	Yes	Carol Schurer	Yes
Ted Fanning	Yes	Denise Smith	No
Andrew Uhl	Yes	Wayne Miller	Yes
Mike Welch	Yes	Nancy Petrosky	Yes

