

**JERSEY SHORE AREA SCHOOL DISTRICT**

**Regular Board Meeting**

**Minutes of January 24, 2005**

Call to Order: Mr. Michael Welch, President, called the meeting to order at 7:31 p.m.

Members Present: Mrs. Lori Brooks, Mr. Bruce Hockenberry, Mrs. Nancy Petrosky, Mrs. Carol Schurer, Mrs. Denise Smith, Mr. Andrew Uhl and Mr. Richard Emery, Superintendent

Members Absent: Mr. Ted Fanning and Mr. Wayne Miller

Others: Mr. J. David Smith, Solicitor and Mrs. Adrienne Craig, Board Secretary

Mr. Miller Arrived: Mr. Wayne Miller arrived at 7:37 p.m.

Pledge of Allegiance: Conducted

Approval of Minutes: (D) A motion was made by Denise Smith and seconded by Lori Brooks to approve the Minutes of November 15, 2004, November 22, 2004 and December 6, 2004. The vote was a unanimous yes. Motion carried.

*(Attachments)*  
Approval of Financial Reports: (E) A motion was made by Denise Smith and seconded by Lori Brooks to approve the Treasurer's Reports for November and December 2004, Quarterly Student Activity Fund Report and Quarterly Board Summary Report. The vote was a unanimous yes. Motion carried.

*(Attachment)*  
Approval of Bills: (F) A motion was made by Denise Smith and seconded by Nancy Petrosky to approve the bills as follows:

General Fund Manual Checks – November	\$1,061,713.14
General Fund Manual Checks – December	43,530.07
General Fund Computer Checks – December	756,549.46
General Fund Computer Checks – January	628,981.98
General Fund Wire Transfers – November	691,392.74
General Fund Wire Transfers – December	718,545.59
Activity Fund Checks – November	9,189.92
Activity Fund Checks – December	27,071.76
Athletic Fund Checks - November	34,220.49
Athletic Fund Checks – December	13,855.05
Athletic Fund Wire Transfers – November	40,014.96
Athletic Fund Wire Transfers – December	41,925.85
Capital Project GOB 04 Checks – November	16,810.00

Ramsey Expend Trust – November	10,754.16
Capital Project GON 02 – December	29,949.90
Capital Project GOB 04 – December	1,930.00
Food Service Fund Checks - November	57,598.69
Food Service Fund Checks - December	75,745.75
Food Service Fund Wire Transfers – November	20,126.66
Food Service Fund Wire Transfers – December	25,596.73
Payroll Fund Checks - November	120,298.66
Payroll Fund Checks - December	121,126.79
Payroll Fund Wire Transfers – November	733,326.04
Payroll Fund Wire Transfers – December	<u>507,254.66</u>
Total:	\$5,787,509.05

The vote was a unanimous yes. Motion carried.

Communications: None

President’s Report:

1. Recognition of building PSSA Awards
2. Recognition of first team SVL Cross Country
3. Recognition of Lycoming County Fair Art Awards
4. Presentation from the Jersey Shore Education Association
5. Presentation from the Management Team

Intermediate Unit Report: None

*(Attachment)*

Superintendent’s Report: Mr. Emery presented the monthly Superintendent’s Report.

Courtesy of the Floor: Corinne Paulhamus, Sherry Pittenger and Jim McLane addressed the board regarding tax collection fees. President Welch responded.

Consent Items: A motion was made by Carol Schurer and seconded by Denise Smith to approve the following Consent Items:

(L-Personnel 1-11)  
(M-Curriculum & Instruction 1-4)  
(Building & Grounds 1-4)  
(O-Finance 1-8  
Item O-3 Voted on Separately)

**(L) PERSONNEL:**

**1. Recommend:** hiring Steve Eck as head football coach, effective January 24, 2005.

**2. Recommend:** the following resignations be accepted:

Donna Bengen	Lunch Monitor	Effective October 22, 2004
Jamie Cohick	Assistant MS	Effective February 14, 2005
	Cheerleading Coach	
Mahlon Garrison	Custodian	Effective February 2, 2005

**3. Recommend:** the following persons be granted leave without pay:

Jean Burks  
Barbara Buttorff  
Kellie Beveridge  
Lisa Haines  
Karen Bomboy  
Donna Boyer  
Carolyn Confair  
Shawn Confair  
Korinda Englert  
Kimberly Fye  
Cheryl Good  
Julie Heck  
Kathryn Jameson  
Denise Mertes  
Kimberly Miller  
Kelli Paulhamus  
Nancy Simcox  
Edna Thomas  
Lynnette Watts  
Joyce Williams

**4. Recommend:** that the following be confirmed and/or approved:

Susan Hill	Warehouse Manager	Effective December 20, 2004
Anthony Fiorini	Media Reproduction	Effective December 7, 2004
Wendy Bellott	Head Custodian - Nippenose	Effective November 23, 2004
Lee Fredrickson	Custodian – Avis	Effective January 3, 2005
Denise Johnson	Lunch Monitor – JSE	Effective November 16, 2004
Eric Stabley	Wrestling Volunteer	Effective December 13, 2004
Dan Muthler	Wrestling Volunteer	Effective December 13, 2004
Jim Potter	Wrestling Volunteer	Effective December 13, 2004
Eric Hess	Head Girls Track Coach	Effective January 25, 2005

**5. Recommend:** that the following be approved as Adult Education Instructors:

Dan Hunter  
Fullis Conroy  
Cheryl O'Connor  
Ashley Wilt

**6. Recommend:** that we confirm Ella Shugal for English as a Second Language tutor. She will provide 3 to 5 hours of translation instruction per week at a rate of \$20.00 per hour, beginning December 16, 2004.

**7. Recommend:** that the following disability leave be granted:

Brenda Lorson      Approximately March 11, 2005 to the end of the school year.

*(Attachment)*  
*(Including Addendum)*

**8. Recommend:** that the following certified substitutes be appointed. Act 34 and 151 clearances on file, effective January 24, 2005.

(Attachment)  
(Including Addendum)

**9. Recommend:** that the following emergency/guest substitutes be appointed. Act 34 and 151 clearances on file, effective January 24, 2005.

(Attachment)

**10. Recommend:** that the following non-certified substitutes be appointed. Act 34 and 151 clearances on file, effective January 24, 2005.

(Attachment)

**11. Recommend:** that the following non-certified substitute(s) be removed per their request:

(M) **CURRICULUM AND INSTRUCTION:**

**1. Recommend:** approving the Memorandum of Understanding with BLaST Intermediate Unit 17, for regional wide area network (RWAN) services from D&E Communications of Ephrata, PA beginning July 1, 2005 through June 30, 2006.

(Attachment)

**2. Recommend:** approving the following clubs at the Senior High:

<u>Club</u>	<u>Advisers</u>
Student Council	Lou Ann Gasperine and Sandy Koleno
JS TSA (Technology Student Association)	Jeff Lorson

**3. Recommend:** that the following field trips be approved:  
  
May 12 – 15, 2005, Boston, Massachusetts, 90 – 100 Band and Chorus Students (Grades 9 – 12), 10 chaperones. – Date Change  
  
February 18 – 21, 2005, Killington, Vermont, - 40 students – 4 chaperones.

**4. Recommend:** that the following textbook for the Career and Technical Education Drafting Program be approved:

Learning Inventor 8: A Process –Based Approach by Dudek Short.  
Published by The Goodheart – Wilcox Company, Inc. © 2005

(N) **BUILDING AND GROUNDS:**

**1. Recommend:** accepting the 10 year warranty from Tomko for the Middle School chiller unit.

**2. Recommend:** approving the following change order to Lobar Contract for the Senior High School:

Deduct	Door Hardware	\$2,250.00
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3. **Recommend:** approving the following change order for the Weatherproofing Technologies, Inc. contract for the Middle School:

Add	Auditorium and A Wing Roof	\$219,300
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4. **Recommend:** approving adding an additional block of 40 repair hours to our service agreement with Johnson Controls at a cost of \$3,675.00.

(O) **FINANCE:**

(Attachment)

1. **Recommend:** approval of the following changes in the General Fund Budget for the fiscal year ended June 30, 2004 in accordance with Section 609 of the School Laws of Pa., as amended.

2. **Recommend:** authorizing Michael Welch, Rich Emery and Adrienne Craig to enter the safe deposit box at Jersey Shore State Bank. Any two of the three must be present when the box is entered.

Item #3 Voted on Separately:

4. **Recommend:** accepting the Financial Statements for the year ended 6-30-04 as presented by Parente Randolph.

5. **Recommend:** approving a 403(b) Special Pay Plan in conjunction with the 401(a) through Bencor effective January 1, 2004.

6. **Recommend:** authorizing the Purchasing Agent to participate in the Cooperative Bidding Process through the Central Susquehanna Intermediate Unit for Custodial Supplies, Computer Supplies, Cafeteria Paper Product Supplies, General Supplies, Art Supplies, Physical Education Supplies, and Xerographic Paper.

(Attachment)

7. **Recommend:** approving occupation and per capita tax exonerations for the years and reasons listed.

8. **Recommend:** approving a refund of \$36.52 in real estate taxes for the tax year 2004 to Mary Lou Geisler, Piatt Township. Mrs. Geisler was improperly assessed and documentation is on file in the tax office to warrant the refund.

The vote was a unanimous yes. Motion carried.

FINANCE - Item #3:  
Voted on Separately:

A motion was made by Nancy Petrosky and seconded by Wayne Miller to approve the following Consent Item:

**3. Recommend:** approving the attached resolution to set the tax collector's fees for January 1, 2006 through December 31, 2009.

Roll Call Vote: A roll call vote was taken with the results being 8 yes, 0 no. The vote was as follows:

Lori Brooks	Yes	Bruce Hockenberry	Yes
Wayne Miller	Yes	Nancy Petrosky	Yes
Carol Schurer	Yes	Denise Smith	Yes
Andrew Uhl	Yes	Michael Welch	Yes

Motion carried.

**(P) MISCELLANEOUS:** None

Executive Session: An Executive Session was held beginning at 8:10 p.m. to discuss personnel and litigation after which no further business will be discussed.

Adjournment: A motion was made by Wayne Miller and seconded by Andrew Uhl to adjourn the January 24, 2005 Regular Board Meeting at 8:50 p.m.

The vote was a unanimous yes. Motion carried.

Respectfully submitted,

Adrienne F. Craig  
Board Secretary