

**Jersey Shore Area School District**  
**Board of Education – Reorganization Meeting**  
**Minutes**  
**December 5, 2011**

**Item A – Call to Order:**

Mr. Harry Brungard, President, called the meeting to order at 7:00 p.m.

**Roll Call:**

Members Present: Mr. Craig Allen, Mr. Harry Brungard, Mrs. Shelley Helm, Mr. Harry Miller, Mr. Robert Pryor, Mr. John Shireman, Mrs. Denise Smith, Mrs. Karen Stover, Mrs. Heather Williamson and Richard Emery, Superintendent

Members Absent: None

Others Present: David Smith, Esq., Solicitor and Adrienne Craig, Board Secretary

**Item B – Pledge of Allegiance:** Conducted

President Brungard introduced Denise Smith and Karen Stover as newly elected Board members.

**Item C – Appointment of Temporary Chairperson:** Harry Brungard acted as temporary chairman for election of President.

**Item D – Election of President:**

**Motion:** Nomination of Shelley Helm for the office of President was made by Harry Miller. Mrs. Helm declined the nomination.

**Motion:** Nomination Bob Pryor for the office of President was made by Shelley Helm with a second by Craig Allen.

**Motion:** to close nominations for the office of President was made by Heather Williamson with a second by Denise Smith.

**Vote:** The vote to elect Bob Pryor as President of the Jersey Shore Area Board of School Directors for 2012 was a unanimous Yes. Motion carried.

**Item E – Return Meeting to Elected President:**

1. Election of Vice-President

**Motion:** Nomination of Shelley Helm for the office of Vice-President was made by John Shireman with a second by Harry Brungard.

**Motion:** Nomination of Craig Allen for the office of Vice-President was made by Bob Pryor with a second by Heather Williamson.

There were no further nominations.

**Vote:** A roll call vote for the election of Vice-President was taken and the vote was 5-Helm, 2-Allen and 2-Abstain. The vote was as follows:

Craig Allen	Abstain	Harry Brungard	Shelley Helm
Shelley Helm	Abstain	Harry Miller	Shelley Helm
Bob Pryor	Craig Allen	John Shireman	Shelley Helm
Denise Smith	Craig Allen	Karen Stover	Shelley Helm
Heather Williamson	Shelley Helm		

## 2. Election of Assistant Board Secretary

**Motion:** Nomination of John Shireman for the office of Assistant Secretary was made by Harry Brungard with a second by Heather Williamson.

**Motion:** to close nominations for the office of Assistant Secretary was made by Heather Williamson with a second by Harry Miller.

**Vote:** The vote to elect John Shireman as Assistant Secretary of the Jersey Shore Area Board of School Directors for 2012 was a unanimous Yes. Motion carried.

## Item F – President's Report:

President Pryor made the following committee appointments for 2012:

- a. PSBA Legislative Representative (2) – Bob Pryor/Craig Allen
- b. Professional Development Committee Representative (1) – Shelley Helm
- c. Comprehensive Planning Steering Committee Representative (3) – Denise Smith/Heather Williamson/John Shireman
- d. CTE General Advisory Committee Representative (1) – Harry Brungard

**Motion:** A motion was made by Shelley Helm with a second by Denise Smith to approve 2011-2012 school calendar changes as per the attached revised calendar.

The vote was a unanimous Yes. Motion carried.

## Item G – Courtesy of the Floor:

George Shroat-JS Borough – made comments to the Board regarding school district buildings and also district finance practices.

Burt Francis – JS Borough – made comments to the Board regarding facts concerning the JSASD population, the PSBA code, school closing budget.

Jason Scrack-Avis Borough – made comments to the Board regarding JS Elementary renovations and possible school closings.

**Motion:** A motion was made by Craig Allen with a second by Denise Smith to approve the following Personnel item as listed on the agenda:

## Item H – Personnel:

1. **Recommend:** approving certified and non-certified substitutes as per attached sheet. Attachment

The vote was a unanimous Yes. Motion carried.

**Item I – Curriculum and Instruction:** None

**Item J – Buildings and Grounds:** None

**Motion:** A motion was made by Denise Smith with a second by Harry Brungard to approve the following Finance item as listed on the agenda:

**Item K – Finance:**

1. **Recommend:** that the administration be approved to conduct business and pay appropriate district invoices with confirmation at the next available Board meeting.

The vote was a unanimous Yes. Motion carried.

**Motion:** A motion was made by Denise Smith with a second by Heather Williamson to approve the following Miscellaneous items as listed on the agenda:

**Item L – Miscellaneous:**

1. **Recommend:** approval of the Calendar of Board Meetings for 2012. Attachment
2. **Recommend:** authorizing the Superintendent to approve new hires and conduct other necessary business following the December 5, 2011 meeting with confirmation at the January 09, 2012 Board meeting.

The vote was a unanimous Yes. Motion carried.

**Item M – Executive Session:** An Executive Session was held beginning at 7:29 p.m. for Personnel matters after which business may be conducted.

Meeting resumed at 7:53 p.m.

**Motion:** A motion was made by Bob Pryor with a second by John Shireman to approve the following Personnel addition to the agenda:

**Item H – Personnel:**

2. **Recommend:** opening all fall sport coaching positions due to inadequate reports from the Athletic Director. All fall coaching positions were opened with respect to the 60-day window identified in the Collective Bargaining Agreement.

The vote was a unanimous Yes. Motion carried.

**Motion:** A motion was made by Craig Allen with a second by Shelley Helm to approve the following Personnel addition to the agenda:

**Item H – Personnel:**

- 3. Recommend:** approving the Business Manager's contract as provided to the Board.

The vote was a unanimous Yes. Motion carried.

**Item N – Adjournment:** A motion was made by John Shireman with a second by Shelley Helm to adjourn the December 5, 2011 Reorganization meeting at 7:57 p.m.

Respectfully submitted,

Adrienne F. Craig  
Board Secretary

PERSONNEL  
(Attachment 1)

December 5, 2011

Consider addition of the following substitutes:

Guest Substitute: (awaiting certificate)

Yohn, Jordan	Health/Physical Education
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Non-certified Substitute:

Prichard, Kacey	Secretary/Aide positions
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**JERSEY SHORE AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS**

**2012  
CALENDAR OF MEETINGS  
7:00 p.m.**

<b>WORK SESSION</b>	<b>REGULAR MEETING</b>
January 09	January 23
February 13	February 27
March 12	March 26
April 10	April 23
May 14	May 29 (Tuesday)
June 11	June 25
No Meeting	July 23
August 13	August 27
September 10	September 24
October 08	October 22
November 12	November 27 (Tuesday)
	December 3 (Reorganization)