

**Jersey Shore Area School District  
Board of School Directors  
Regular Board Meeting**

Place: Administration Building  
Date: October 27, 2008  
Time: 7:30 p.m.

**AGENDA**

A. **Call to Order**

B. **Roll Call**

C. **Pledge of Allegiance**

\*D. **Minutes:** August 11, 2008 (Revised)  
September 8, 2008  
September 22, 2008 (Blue Attachment 1)

\*E. **Treasurer's Report:** September 2008 (Buff Attachment 2)  
Quarterly – Board Summary Report (Yellow Attachment 3)  
Quarterly – Student Activity Fund Report (Yellow Attachment 4)

F. **Approval of Bills:**

General Fund Checks	\$1,650,957.54
General Fund Wire Transfers	2,000,454.90
General Fund Computer Checks	573,461.56
Food Service Fund Checks	590.87
Food Service Fund Wire Transfers	43,118.05
Activity Fund Checks	9,632.06
Athletic Fund Checks	18,989.48
Athletic Fund Wire Transfers	35,529.82
Payroll Fund Checks	133,515.21
Payroll Fund Wire Transfers	<u>673,369.23</u>
Total:	<u>\$5,139,618.72</u>

G. **Communications**

H. **President's Report**

I. **Intermediate Unit Report**

\*J. **Superintendent's Report:** (Pink Attachment 5)

1. **Presentation:** Middle School – School Improvement Plan – Dr. Robert Conroy and Reed Mellinger
2. **Discussion:** VLINC Education Alternative – Richard Emery and Dr. Robert Conroy

- 3. **Discussion:** Policies – Richard Emery and Dr. Robert Conroy
- 4. **Discussion:** Busing Contracts - Richard Emery and Adrienne Craig

K. **Courtesy of the Floor**

**Consent Agenda**

L. **Personnel:**

- 1. **Recommend:** appointing Beverly Porter as a part-time Title I teacher to serve students at the St. John Newman campus at Bastress, effective September 4, 2008. She will be paid at the Homebound Instructor rate of \$27.38 for approximately five (5) hours per week.
- 2. **Recommend:** approving Alicia Bigelow as an elementary Music teacher at Step 1 on the Bachelor's schedule (\$39,000), effective October 1, 2008. She has submitted her teaching certificate and all other required forms to be appointed as a Temporary Professional employee.
- \*3. **Recommend:** approving addition and removal of Certified and Non-certified Substitutes as per attached listing. (Attachment 6)
- 4. **Recommend:** accepting the resignation of Denise Johnson from her position as a Cafeteria Monitor at Jersey Shore Elementary, effective October 10, 2008.
- 5. **Recommend:** approving Matt Dick as a Middle School Boys' Basketball Coach, effective October 28, 2008.
- 6. **Recommend:** approve the as Community and Continuing Education instructors for the 2008-2009 school year, effective October 28, 2008:  
  

Michael Kelly  
Paul Roma
- 7. **Recommend:** approving Disability Leave Request as follows:  
  

2008-09-09      10/08/08 thru 12/08/08
- 8. **Recommend:** accepting the resignation of Damon Duffield from his Custodial position at the Middle School, effective October 2, 2008.
- 9. **Recommend:** accepting the resignation of Bruce Boncal as Jersey Shore Area School District representative to the Jersey Shore Public Library Board of Trustees, effective October 1, 2008.
- 10. **Recommend:** appointing Shelly Smith to a 3.25 hr/day cafeteria position at the Jersey Shore Elementary School, effective October 28, 2008.
- 11. **Recommend:** the following persons be granted leave without pay:

Lori Berry  
Korinda Englert  
Karen Palmeter  
Joyce Williams  
Jane Rhinehart

Donna Boyer  
Brandi Laubach  
Michele Tice  
Sharon Zarzyczny

12. **Recommend:** the following school bus drivers be approved. All necessary clearances are on file in the Transportation Department.

Marden's, Inc.  
Carrie Lewis  
Shawn Norman  
Rockwell Vanemon (substitute driver)

13. **Recommend:** approving the retirement of Edna Thomas, Food Service, effective September 4, 2008.

M. **Curriculum and Instruction:**

1. **Recommend:** approving the School Improvement Plan for the Jersey Shore Middle School.
- \*2. **Recommend:** approving a resolution for a Career and Technical Education Mandate Waiver Application. (Attachment 7)

N. **Buildings and Grounds**

O. **Finance:**

1. **Recommend:** approving the Purchasing Director to solicit bids for a volleyball net system with funding from the Carol White PEP Grant.
- \*2. **Recommend:** approving the Agreement Regarding Public Deposits Pursuant to Pennsylvania Act 72 with Citizens and Northern Bank. (Attachment 8)
- \*3. **Recommend:** approving a Resolution Adopting a 403(b) Plan Document as required by new IRS regulations. The Resolution, 403(b) Plan Document and Adoption Agreement are attached. (Attachment 9)
- \*4. **Recommend:** approving the Resolution Adopting a 403(b) Third Party Administrator. The Resolution, Kades Margolis Corporation 403(b) Plan Consulting Service Agreement, the Extension to Waiver of Fees, Employer Admin Services, Inc. 403(b) Program Compliance Services Agreement and the Service Provider Agreement are attached. (Attachment 10)
- \*5. **Recommend:** approving the listing of per capita tax exonerations for the reasons listed. (Attachment 11)

**6. Recommend:** accepting the bid proposal from Forklifts, Inc. (Equipment Depot) for one used Clark electric three wheel lift truck, Model TMG20. Bid price: \$10,500.

**\*7. Recommend:** approval of the following changes in the General Fund Budget for the fiscal year ended June 30, 2008 in accordance with Section 609 of the School Laws of Pa., as amended. (Attachment 12)

**P. Miscellaneous:**

**\*1. Recommend:** approving Policies 122, 126, 127, 130, 137, 137.1, 138 and 140 for first reading. (Attachment 13)

**\*2. Recommend:** approving Policy 120 for second reading. (Attachment 14)

**3. Recommend:** approving Custom Rental Cap and Gown Agreement between Herff Jones, Inc. and Jersey Shore Area School District for services between 2008 and 2013.

**Q. Executive Session**

**R. Adjournment**

The next meeting of the Board of Education is scheduled for 7:30 p.m., November 10, 2008 at the Administration Building.

\*Attachments